



Mar-Mac Unified Law Enforcement District

PO Box 69 319 Pleasant Drive Marquette, Iowa 52158
Office: (563) 873-2500 Dispatch: (563) 245-2422 Facsimile: (563) 873-2209

Serving the communities of Marquette and McGregor

REQUEST FOR RECORD

It is the goal of the Mar-Mac Police District to provide the public with access to all information available by law or regulation, while maintaining confidentiality of information exempt from release. Request for records may be made by mail or in person at the District Office. Records requested may be mailed (requires self-addressed stamped envelope) or available for pickup.

NAME: _____

ADDRESS: _____

PHONE NUMBER: _____ DATE OF REQUEST: _____

SIGNATURE: _____

CASE #: _____ DATE/TIME OF OCCURANCE: _____

LOCATION: _____

VICTIM/DRIVER/OWNER: _____

VEHICLE INFORMATION (FOR ACCIDENT REPORT): _____

TYPE OF RECORD	
<input type="checkbox"/> Incident Repot (\$10.00)	<input type="checkbox"/> Return of Service (\$40.00 + 55 cents per mile)
<input type="checkbox"/> Accident Report (\$10.00)	<input type="checkbox"/> Paper Service (\$20.00)
<input type="checkbox"/> Photos (\$10.00 per page)	
<input type="checkbox"/> Personal Record (\$10.00)	
<input type="checkbox"/> Video Recording (\$30.00)	

Due to the possibility of requests for records not readily or easily accessible, the requestor's demand for examination or copies may be reasonably delayed but only to such an extent so as to allow fro the orderly access and retrieval of the information requested. Examination or release of confidential information is strictly prohibited. Specific information that may not be release includes but not limited to: 1) Peace Officer's investigative reports, 2) a person's social security number, 3) intelligence data per Iowa Chapter 692, 4) registered victim information per Iowa Code 915, 5) identity of child victims per Iowa Code 915, 6) results of psychological examinations, 7) confidential informant information, 8) mental and health information, 9) cases or investigations that have not been completed.

OFFICE USE ONLY	
RECEIVED: _____	DATE/TIME: _____
COMPLETED: _____	DATE/TIME: _____
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	<input type="checkbox"/> NO RECORD FOUND/UNABLE TO LOCATE RECORD
RELEASED: _____	DATE/TIME: _____