

Mar-Mac Unified Police Commission

Notice of Public Meeting
Wednesday, November 14, 2018, 6:00 p.m.
Mar-Mac Police Station, Marquette, Iowa

AGENDA:

6:00 p.m. Open Meeting, Roll Call

1. Motion to Approve Consent Agenda – All Items under the consent agenda will be enacted on by one motion. There will be no separate discussion of these items unless a request is made prior to the time Commission votes on the motion.
 - a. Approve Agenda
 - b. Approve Minutes of Special Meeting October 3, 2018
 - c. Bills and Claims for month of September and October 2018
 - d. Financial Report for the month of September and October 2018
2. Property and Liability Insurance Renewal
3. Open Application Process to Fill Vacant 3rd Officer Position
4. Discussion to Consider Hiring Certified Part-Time Officers
5. Vehicle Towing Contract for 2019
6. Police Training Expense Reimbursement Agreement – Officer Ploessl
7. Taser Replacement – Purchase Agreement
8. Review and Discussion of Preliminary 2019-2020 Budget Proposal
9. Set December Special Meeting Date to Approve 2019-2020 Budget

Public Address/Comment

Commissioners/Committee Reports

Chief Report

Lynette L. Sander

Secretary

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Mar-Mac Unified
Police Commission
Regular Meeting Minutes
November 14, 2018 6:00 p.m.

The Mar-Mac Unified Police Commission met in regular session at the Mar Mac Police station on Wednesday, November 14, 2018 at 6:00 p.m. Commissioners in attendance were Denning, Echard, Carroll, Young, and Soulli. Others in attendance were Chief Millin, Officer Marcus Ploessl, and Lynette Sander, Secretary for the commission.

Denning moved, seconded by Soulli to approve the consent agenda to include the following items: a) Agenda, b) Minutes of Special Meeting October 3, 2018 c) Bills and Claims for the Months of September and October d) Financial Report for the Month of September and October, 2018. Ayes – all. Motion carried.

Carroll moved, seconded by Young to approve the property and liability insurance renewal with Dan Bickel Insurance with a premium of \$12,567.00. Ayes – all. Motion carried. Chief Millin initiated discussion with the commission regarding filling the third full-time officer position and to hire certified part-time officers. There are cost advantages to hiring certified officers in not needing to pay additional training expenses required to obtain certification. Wage comparisons were provided of other agencies of similar size. The chief requested authorization to begin the application process using available resources other than ads in local papers. Applications would be accepted until the position/positions are filled. If unable to hire certified officers hiring could be delayed until late spring with the officers attending the academy in the new budget year. Commission was in agreement that the chief should begin seeking applicants.

Commission discussed the towing contract which expires at the end of the year. Bud's Repair is the current contractor. Denning moved seconded by Carroll to authorize the chief to secure a contract for 2019 and when possible use local vendors. Ayes – all. Motion carried. Commission reviewed the draft training expense reimbursement agreement for Officer Marcus Ploessl's academy costs. The agreement is for two years. Denning moved, seconded by Soulli to approve the agreement. Ayes – all. Motion carried. A five year term purchase agreement for three new Tasers was considered. First year cost is \$540 with final four years payment being \$840.00. Echard moved, seconded by Soulli to approve the purchase agreement. Ayes – all. Motion carried.

Chief Millin had provided the commissioners with budget planning documents he had developed. An explanation of line items was included to provide additional details to the commission. The major areas of increase were in wages and insurance with most other items remaining fairly consistent. Publication and legal were put into separate categories for more accurate reporting. Vehicle replacement with a six year vehicle replacement rotation was discussed. The chief requested the commission consider replacing the Chevy Silverado in the current budget year using any amount under budget towards that purchase rather than returning to the cities. Quotes for a 2019 Dodge Charger were provided. The 2014 Interceptor would be scheduled for replacement in 2019-2020. Commissioners thanked the Chief for the

documents he had provided prior to the budget workshop in December. The budget workshop will be scheduled for Wednesday, December 12 at 6:00 p.m.

The Chief reported that new web-based citation software has been implemented. The Mach System will also be added. Both are DOT grants with the only cost being the annual \$48 fee for google earth. This agency is the last in Clayton County to add these programs and will provide a more efficient system to the department. Vehicle maintenance schedules are planned, the Drug Take Back event was a success with 30 pounds of prescription drugs being dropped off.

Denning moved, seconded by Soulli to adjourn. All ayes. Meeting adjourned at 6:55 p.m.

Jason Echard
Commission Chair

Attest:

Lynette L. Sander
Secretary